



## Summer Camp COVID-19 Operations Plan

### Camp Staff Responsibilities:

1. Employees will adhere to the guidelines as established in the Holly Springs Parks and Recreation COVID Personnel Procedures.
1. Perform self-screening health assessment before reporting to work. If employee has experienced COVID symptoms, notify supervisor and do not report to work.
2. Supervisors will check in at arrival to confirm self-screenings and take employees temperature using a touchless thermometer. Employees with a fever will be excluded from working camp and sent home. Fever is determined by a thermometer reading of 100.4 or higher.
2. Wear a face mask when interacting with participants and parents. Follow CDC guidance for wearing face coverings.
3. Be alert to children that aren't feeling well.
4. Instruct participants on proper hand washing/hygiene techniques. WASH HANDS OFTEN.
5. Sanitize hard surfaces and high touch areas frequently. Tables and chairs will be cleaned and sanitized after each meal.

### Camp Procedures:

1. Camps will operate with reduced staff to camper ratios to allow for spacing within facilities and social distance.
2. Participants are strongly encouraged to wear a face covering.
3. Groups will remain separate for activities and meals to limit the mixing of participants.
4. Where possible, camp activities will be modified to allow for social distance.
5. No large group assemblies or field trips will be permitted.
6. Camp facilities will be equipped with enough tables and chairs to allow for campers to maintain physical distance.
7. When possible, use of shared supplies will be minimized and individual supplies/items will be provided and labeled for participants. Shared supplies and equipment will be cleaned and disinfected after each use.
8. Participants are asked to provide their own lunch, drinks, water bottles, face covering and other personal items. Water fountains will not be accessible. Snacks provided by Holly Springs Parks and Recreation will be prepackaged and distributed by staff individually.
9. Camp staff will follow NCDHHS guidance for cleaning and disinfection protocol.
10. Participants or staff members exhibiting COVID-19 symptoms will be isolated from other participants and required to go home as soon as possible. Individuals who are sick or believe they might be sick will be excluded from camp until they can answer YES to the following questions:
  - ✓ Has it been at least 10 days since you first had symptoms?
  - ✓ Have you been without fever for three days (72 hours) without any medication for fever?

- ✓ Has it been three days (72) hours since your symptoms have improved?

**Drop Off/Arrival Protocol:**

3. A designated camp staff member will greet participants outside as they arrive. Staff will monitor and discourage congregation at check in. At the end of the day, camp staff will escort participants to their cars for pick up.
4. Upon arrival, camp staff will conduct a health screening on all participants. Staff will ask parents the following questions:
  - a) Do you or any of the children you are dropping off have a fever, cough, shortness of breath or difficulty breathing, chills, new loss of taste or smell, vomiting or diarrhea?
  - b) Have you or any of the children you are dropping off:
    - Had any symptoms since the last time you were here?
    - Been in contact with anyone with fever, cough, shortness of breath or difficulty breathing, chills, new loss of taste or smell, vomiting or diarrhea since the last time you were here?
    - Potentially been exposed to COVID-19 or have reason to believe you/they have COVID-19?
5. Camp staff will take the temperature of participants using a touchless thermometer. Participants with a fever will be excluded from attending camp. Fever is determined by a thermometer reading of 100.4 or higher.

This protocol is based on the NCDHSS Guidance for Day Camp Settings.

<https://files.nc.gov/ncdhhs/documents/files/covid-19/NC-Interim-Guidance-for-Day-Camp-Settings.pdf>