



March 5, 2019

## MINUTES

The Holly Springs Town Council met in regular session on Tuesday, March 5, 2019 in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and five council members were present as the meeting opened.

**Council Members Present:** Mayor Sears, Councilmen Dan Berry, Tom O'Brien and Peter Villadsen and Councilwomen Cheri Lee and Christine Kelly.

**Council Members Absent:** None.

**Staff Members Present:** Randy Harrington, Town Manager; Scott Chase, Assistant Town Manager; John Schifano, Town Attorney; Linda McKinney, Town Clerk (recording the minutes); Gina Clapp, Director of Planning and Zoning; LeeAnn Plumer, Parks and Recreation Director; Mark Andrews, Public Information Officer; Tamara Ward, Director, Communications and Marketing; Irena Krstanovic, Director Economic Development; Leroy Smith, Fire Chief.

**2 and 3.** The Pledge of Allegiance was recited, and the meeting opened with an invocation by Pastor Derek Koone of The Point Church in Holly Springs.

**4. Agenda Adjustment:** The March 5, 2019 meeting agenda was adopted with changes, if any, as listed: none

**Motion by:** O'Brien

**Second by:** Villadsen

**Vote:** Unanimous

**5. Public Comment:** At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following comments were recorded:

Gabrielle E. Woodard of 9700 Holly Springs Road said that the road widening taking place on Holly Springs Road is displacing senior residents, some of whom have lived in their homes in Holly Springs for over fifty years. She asked that development plans be sensitive to the needs of our senior citizens. Mayor Sears said that he would talk to NC DOT to see if we could do anything to help.

Carrie L. Lee of 4002 Clyde Drive, Apex said that she lives on a private street off of Sunset Lake Road, with about six families living on it. The residents paid to have the road paved about three years ago, but the trash and recycling trucks are destroying the pavement, leaving it pitted with potholes that make it more difficult to drive on than before it was paved. She would like help from the Town to fix the road. She also said that there should be a traffic light at the intersection of Sunset Lake Road and Stephenson Road because the traffic gets backed up and it is unsafe to make the turn onto Sunset Lake Road.

Josh Dunbar of 120 Cliffcreek Drive, Holly Springs said that he was representing the Rotary Club which wanted to plant trees and had identified about twenty places in Womble Park where trees could be planted. He said that the Rotary Club would like to dedicate one of the trees to Parrish Womble with a sign or plaque.

Kaly Davis of 8109 Fieldcrest Lane, Holly Springs said that Mrs. Schelin's class at Holly Grove Middle School had advanced to the top ten in the Samsung Solve for Tomorrow technology competition and would now be headed to New York to compete in the final round with their invention of a smart phone app that increases school bus safety. They have won \$50,000 for Holly Grove Middle School so far. She asked everyone to go online to vote for them, and other members of the class passed out flyers to the audience telling them how to go online to vote. She then introduced Mrs. Schelin and said that she was the "best mentor we ever had."

#### **6a. Oath of Office for New Board of Adjustment and Planning Board Members**

Mayor Sears introduced Timothy Forrest and Jay Mrinko as newly reappointed in-town members of the Board of Adjustment, and Morgan Wiley, new in-town alternate member of the Board of Adjustment, and Ernie Carpico, newly reappointed member of the Planning Board

Ms. McKinney administered the oath of office to Timothy Forrest, Jay Mrinko, Morgan Wiley and Ernie Carpico.

**Action:** None.

#### **6b. Recognition of Bystanders and First Responders**

Fire Chief Leroy Smith gave information about cardiac arrest survival statistics. He explained how immediate CPR and prompt transportation to a hospital gives victims the best chance for survival. One of the initiatives he put in place with Joe Harasti and other members of the department was teaching citizen's CPR training. He introduced Fire Engineer Joe Harasti and Cinder. Office Harasti spoke about the training that is offered by the fire department and how the immediate use of CPR doubles the chances of survival for a cardiac victim. The fire department offers free CPR classes that teach the skills but do not lead to certification, and certification classes, which are currently \$35. The Parks and Recreation Department handles the registration for the program. Call the fire department if you have any questions.

Chief Smith said that if it weren't for the bystanders who were there, we would not be here today to celebrate Mr. Vasques' survival. He discussed the Pulsepoint initiative which links people who are trained in CPR through an app, to nearby emergencies. Wake County is rolling out the program and Chief Smith said that it can really have an impact. He then introduced Robin Forgione, who was a bystander for the incident in question.

Robin Forgione said that she was invited because she gave CPR to her friend and is very fortunate that he is still here. She said that CPR in real life is very different from the training. She hopes that no one here has to do it, but in the moment the skills are there.

Chief Smith said that Mr. Vasquez was out on a bike ride on January 1, 2019 and he suffered cardiac arrest. He said that Ms. Forgione's jumping in kept Mr. Vasquez alive until the EMS showed up. He gave her a Holly Springs Fire Department challenge coin that is given to very few people. Fran Hughes took over the CPR while Ms. Forgione secured the scene from traffic.

Mr. Vasquez then said that what happened to him has an extremely low survival rate, but these heroes saved his life. He addressed the EMS team and said that there was no way he could ever thank them enough, then he thanked Ms. Forgione and strongly encouraged everyone to take CPR training.

Chief Smith gave Mr. Vasquez an honorary challenge coin for being a survivor, and thanked him for being one of the few who come back to say thank you after a rescue.

He then recognized first responders Battalion Chief Donald Hussey, Lieutenant Jason Parrish, Michael Castelloe, James Dillon, Nick Richmond, Spencer Stewart, and Robbie Wilkins. Mr. Vasques publically recognized those who worked to save his life.

Chief Smith said that many of the medical procedures were done on the scene – automatic defibrillation; CPR on the scene for 30 minutes; administering of medications; all took place on Woodcreek Road where the accident took place.

### **7a. Public Hearing: Pre-Budget Public Hearing**

Randy Harrington said that state law requires at least one public budget hearing on the Town Manager's recommended budget after it has been submitted to the governing body. This hearing is being held in addition to, not instead of, the public hearing that is required by law. The purpose of this hearing is to provide the community with an opportunity for input on potential budget needs and priorities prior to formulation of the recommended budget. He said that Cory Petersohn would outline local government services and the draft Strategic Plan. He pointed out what services the Town provides, as differentiated from what County, State & Federal governments provide, specifically Garbage, Recycling and Yard Waste pickup, Parks and Greenways, Police, Land Use Planning, Economic Development, Streets and Infrastructure, Water and Sewer Services, Fire Department. He pointed out that the Economic Development part of the conversation would be discussed at the April workshop. He then introduced Cory Petersohn of the Finance Department.

Mr. Petersohn provided information on where the money that the Town spends comes from, explaining the difference between the utility fund, which comes from fees paid for water and goes to providing water, and the general fund. He then showed a comparison of revenues and expenses for the general fund. Most revenue comes from property tax and other taxes, like sales tax. Next he showed how many cents of each tax dollar in the general fund goes. (Parks & Rec, Development and Public Works numbers are from general fund, not money they get from fees.) Next he showed a draft version of the Town Vision and the Strategic Plan's five priority areas. He then introduced the draft goals for each of the five priorities. Finally he outlined the next steps: review the draft Strategic Plan with proposed initiatives on April 9<sup>th</sup>, Town Council adoption of the Strategic Plan on April 1<sup>th</sup>, and the recommended budget presentation on May 14<sup>th</sup>.

With that explanation completed, Mayor Sears opened the public hearing. The following input was recorded:

Hank Dickson of 504 sandy Point Way, Holly Springs said that it gives him special pleasure to speak at this hearing because when he was on Council he suggested that a pre-budget hearing be held. He had two recommendations for the budget. First, he recommends that \$150,000 - \$200,000 be set aside for a direct greenway connection from Muses Mill Court to Ting Park. He said that the intent of greenways is to link people to parks. He said that according to the online county records the right of way is owned by the Town. It is a straight shot directly to a paved greenway stub in Ting Park. The path need not be paved, but could be mulched. The Town would only need to take out some trees and create a foot bridge. He said that he believes the 1/10 mile connection would have more benefits than costs.

Secondly he said he would like the Town to officially add a town owned parcel between Evergreen View Dr., Holly Meadow Drive, and Rivendell Drive as a town park. He is not requesting any facilities, but a sign that designates that it is now part of the parks system and subject to the rules of town parks. The land is zoned PUD, the surrounding use is consistent with R10 zoning. For "picnic grounds" use in R10, the parking requirements is 3.5 spaces per acre. Since this is 1.7 acres, there would be a need for six spaces. This can be accommodated on Rivendell or Evergreen View. The

ADA requirement would be one space. This project should not require more than \$10,000 for signage and parking spaces.

He said that both items fit in with the stated Strategic Planning goals.

Jessica Shaw Wrench left a comment on Facebook asking the Council if speed bumps could be installed on Teal Lake Drive.

There being no further input, the public hearing was closed.

**Action:** None.

**8a. Consent Agenda:** Councilman Berry requested that item 8i be removed from the Consent Agenda because of a late-breaking conflict.

The Council approved a motion to remove item 8i., the setting of the Grant Committee meeting, and approve all remaining items on the Consent Agenda. The motion carried following a motion by Councilman O'Brien, a second by Councilman Villadsen and a unanimous vote. The following actions were affected:

8a. Minutes – The Council approved minutes of the Board's meetings held February 19, 2019.

8b. Resolution 19-08 – The Council adopted Resolution 19-08 directing the Town Clerk to investigate the sufficiency of annexation petition A18-10 and set public hearing for Tuesday March 19, 2019. *A copy of Resolution 19-08 is attached to these minutes.*

8c. Resolution 19-09 - The Council adopted Resolution 19-09 directing the Town Clerk to investigate the sufficiency of annexation petition A19-02 and set public hearing for Tuesday April 2, 2019. *A copy of Resolution 19-09 is attached to these minutes.*

8d. ESRI GIS and Cityworks Software Evaluation – The Council approved a contract with Timmons Group to assist the Town with a review of Cityworks' integration with the Town's GIS system.

8e. Budget Transfer – The Council approved a transfer of funds to Operating Account 30-432-12.10 to cover increased dues for the Triangle Water Supply Partnership.

8f. Sunset Lake Road Sidewalk, Phase II – The Council approved a budget transfer for the acquisition of construction easements for the Sunset Lake Road Sidewalk, Phase II.

8g. Town Hall Commons Parking Deck Change Order – Council approved change order #003 in the amount of \$54,278.40, to be taken from contingency funds, for Town Hall Commons Parking Deck to conform to design changes required by the Department of Insurance permit review.

8h. Avent Ferry Force Main Upgrade – The Council awarded contracts to Geotechnologies in the amount of \$1,800.00 and Kirkland Appriasals in the amount of \$2,200.00 for the Avent Ferry Force Main Upgrade.

## 9. Other Business:

Mayor Sears said that the Holly Springs High School Robotics team is going to a competition. He also said that crosswalk safety in Holly Springs is improving, especially as compared to Raleigh.

Councilwoman Lee announced that Principal Pittman has been appointed Senior Director of High School Programs and will be leaving the high school.

She also asked about the Holly Springs Road project. John Schifano, Town Attorney said that the project is still in the design phase. Aaron Levitt, Engineering, said that the project is only at 25% and Mr. Schifano said that land acquisition will not happen without coming to the council.

Gabrielle Woodard spoke from the audience and said that the DOT and ORC are sending homeowners Notice that they have 6-8 months to move. The Mayor said that it is the 540 extension that is causing these notices, not anything Holly Springs is doing. Mr. Harrington said that community engagement is very important and the Town will have community engagement sessions as the process goes along to give residents a chance to be heard.

Councilwoman Lee said that she would like to talk more about affordable housing / workforce housing. She wants to work with developers to get what we want in Holly Springs. Councilwoman Kelly asked if a discussion about this was scheduled for the workshop next week. Mr. Harrington said no, but that Triangle J and other organizations could come in and do presentations on exactly what workforce housing is. He asked if the Council would like him to bring one of these organizations in to help define their goals.

Councilwoman Lee said that she would like the Council get certified in CPR, perhaps on a fourth Tuesday.

Councilman O'Brien gave a "big shout out" to Fire Chief Leroy Smith and Joe Harasti. He suggested that residents check their smoke alarms with daylight savings time coming on Sunday. He said that residents should check with the fire department if they have any questions about their alarms. Chief Smith said that new smoke detectors last ten years with no battery changes.

Councilwoman Kelly thanked the Chamber of Commerce for all their work and the banquet they threw, and wished them a happy 25<sup>th</sup> anniversary.

Councilman Berry thanked Chief Smith for the tour of the Harris Nuclear Plant. He said that they learned a lot about evacuation routes and safety and he encourages his colleagues to take the tour.

Councilman Villadsen said that Planapalooza was a great success and had excellent participation.

No further business.

## **10. Manager's Report:**

Randy Harrington recognized the planning staff and the public for their work on Planapalooza

He gave a report related to tree trimming and removal on Holly Springs Rd. The reason for the tree trimming is because existing overhead power lines need to be moved due to the road widening. The tree preservation ordinance does not apply to this situation because the two developments here were approved before the ordinance was approved. It will probably be 9 to 18 months before the

tree ordinance benefit will show up in a new development. In this area, however, trees will be replanted as buffer from the road.

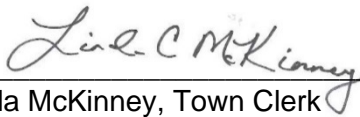
Mr. Harrington said that he has had some very productive conversations with the Duke Energy liaison regarding the tree removal. Duke Energy's urban forester met with the contractor and they think the contractor may have gone into the tree preservation zone but they are working with them to replace the lost trees. Additional tree planting will probably happen near the end of the development.

Councilwoman Kelly asked how the Town could get ahead of this. Mr. Harrington said that one way is the tree ordinance, but the challenge is that it takes time to kick in. The other thing is that this situation gives us opportunity to work with the Duke Energy liaison on future plans for trimming or removal.

Lastly, he said that he is proud of the Town of Holly Springs as an organization. Holly Springs Food Cupboard said that employees of the town donated 1,660.3 pounds of food to the Food Cupboard. They gave the Town a certificate recognizing this great contribution.

**12. Adjournment:** There being no further business for the evening, Councilman O'Brien made a motion to adjourn the March 5, 2019 meeting of the Holly Springs Town Council, seconded by Councilman Villadsen. Council members voted to adjourn with a unanimous vote at 8:19 pm.

Respectfully Submitted on Tuesday, March 19, 2019.



Linda McKinney, Town Clerk



Addenda pages as referenced in these minutes follow and are a part of the official record.