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**MINUTES**

The Holly Springs Town Council met in a workshop session on Tuesday, January 8, 2019 in the Holleman Room of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 6 p.m. A quorum was established as the mayor and five council members attended.

**Council Members Present:** Mayor Sears, Councilmen Dan Berry, Tom O'Brien and Peter Villadsen and Councilwomen Christine Kelly and Cheri Lee.

**Council Members Absent:** None

**Staff Members Present:** Randy Harrington, town manager; John Schifano, town attorney; Linda Harper, deputy town clerk (recording the minutes), Sean Ryan, planner; Gina Clapp, planning and zoning director, Melissa Sigmund, principal planner; Mary Hogan, finance director; Tamara Ward, interim communication director; Daniel Weeks, assistant town manager, and Adam Huffman, interim parks and recreation director.

**Staff Resource:** Randy Harrington, Town Manager

**3. Strategic Planning** – Mr. Harrington said the purpose is to review and begin decision making on proposed vision statements and strategic priorities.

Mr. Harrington reviewed with the Council the revised vision statement and priorities and receive consensus from the Council on the preferred vision statement below with modifications:

- **Option C:** Holly Springs prides itself on being a safe and family-friendly, welcoming community in North Carolina that residents and businesses are proud to call home. Our residents enjoy an unmatched quality of life that reflects the joys of small town life, care for the environment, healthy and active lifestyles, innovation, cultural vibrancy, and diverse economic vitality in a thriving Triangle region.

Mr. Harrington presented the strategic priorities and asked the Council to select five thematic areas and each Council member selected one from the preferred priority statement. The results are as follows:

<b><u>Thematic Areas:</u></b>	<b><u>Preferred Priority Statement</u></b>
Safety	Safe and friendly community
Growth Management	Responsible and balanced growth
Organizational Excellence	Operational / Organizational Excellence
Economic Development	Economic Prosperity and Diversity
Parks and Recreation	Engaged, Healthy, and Active Community

Mr. Harrington said those vision options and priority statement will be discussed further at the 2019 Annual Retreat.

**4. Future Land Use & Community Character Plan Citizen Advisory Committee** – Ms. Sigmund presented a matrix/chart of the compiled Council's "Top 9" applicants based on the initial evaluation and list of applicants of members to the Citizen Advisory Committee.

Ms. Sigmund reviewed the categories to select nine individuals to serve on the board.

Council members were all in agreement to nominate the following:

Baxter Walker  
Devon Kearney  
Sean Mayefskie  
Daniel Beavers  
Rev. LaVerne Coffield  
Dawn Joseph  
Jeremy Medlin  
Jeff Staub  
Robert King

**Action:** The Council made a motion to appoint to serve on the FLU&CCP Citizen Advisory Committee Members as follows: Baxter Walker; Devon Kearney; Sean Mayefskie; Daniel Beavers; Rev. LaVerne Coffield; Dawn Joseph; Jeremy Medlin; Jeff Staub; and Robert King.

**Motion:** Villadsen

**Second:** Lee

**Vote:** Unanimous

**5. 2019 Council Retreat Update** – Mr. Harrington shared a draft retreat agenda with the Council. The Council provided their feedback and guidance for final retreat agenda topics.

**6. Norris-Holland-Hare House – Next Steps** – Ms. Clapp said at the October 2, 2018 Town Council Meeting, staff presented several options for the disposition of the Norris-Holland-Hare House.

Council discussed options for the sale of the home and property as well as expressed interest to obtain additional feedback. Since the council meeting, staff has been working with both Building Code Enforcement and Parks & Recreation: Facilities Management Division to develop a plan for the stabilization of the home.

Ms. Clapp presented an overview of an open house with the family heirs and representatives from the adjacent neighborhood.

The Council provided direction and authorization for staff to proceed with the marketing and sale of the home (at its current location) and property and to go before a future Council meeting.

**7. Other Information** – Councilman Villadsen inquired about recycling facilities around town for discarded batteries and other materials.

**8. Adjournment:** There being no further business for the evening, Councilwoman Lee made a motion to adjourn the Jan.8, 2019 workshop meeting of the Holly Springs Town Council, seconded by Councilman Villadsen, with a unanimous vote.

Respectfully Submitted on Tuesday, Jan. 15, 2019.

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Linda Harper, NCCMC  
Deputy Town Clerk

Addenda pages as referenced in these minutes follow and are a part of the official record.