



May 30, 2018

## MINUTES

The Holly Springs Town Council met in closed session on Tuesday, May 30, 2018 in the Executive Conference Room (2<sup>nd</sup> floor) of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 6 p.m.

**Council Members Present:** Mayor Sears, Councilmen Dan Berry, Tom O'Brien and Peter Villadsen and Councilwomen Cheri Lee and Christine Kelly.

**Staff Members Present:** Erika Phillips, Human Resources Director.

**Others Present:** Steve Straus and Eleanor Green of Developmental Associates.

1. **Closed Session:** The Council approved a motion to enter into closed session, pursuant to N.C.G.S. 143-318.11(a)(6) to discuss the candidates for the Town Manager position.

**Motion By:** Berry

**Second By:** Kelly

**Vote:** Unanimous

In closed session, Mr. Straus opened with an overview of the top dozen or so candidates for the position of town manager. He said the top candidates were chosen after an evaluation of criteria provided by Council and staff of the Town of Holly Springs. He said the Council ultimately will be asked to narrow the applicants down to 6 who will then go through the assessment center process. Ms. Green then led a discussion on each applicant. The Council was asked to determine if they want each candidate discussed to move to the next step in the process. At the end of the meeting there were six candidates Council agreed would move forward in the interview process.

No action was taken in closed session, other than a motion to return to open session.

The next special Council meeting in the town manager search is scheduled for Friday, June 15 at 12:30 p.m. in the Holleman Room of Holly Springs Town Hall, 128 S. Main Street. At that time, the Council will hear from the assessment center team on their impression of the top candidates in the assessment conducted June 14-15.

2. **Adjournment:** There being no further business for the evening, the May 30, 2018 meeting of the Holly Springs Town Council was adjourned.

Respectfully Submitted on Tuesday, June 5, 2018.

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