



April 5, 2016

MINUTES

The Holly Springs Town Council met in regular session on Tuesday, April 5, 2016 in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and four council members were present as the meeting opened.

Council Members Present: Mayor Sears, Councilmen James Cobb, Tom O'Brien and Hank Dickson and Councilwoman Cheri Lee.

Council Members Absent: Councilwoman Linda Hunt Williams.

Staff Members Present: Charles Simmons, town manager; Daniel Weeks, assistant town manager; John Schifano, town attorney; Joni Powell, town clerk, (recording the minutes); Linda Harper, deputy town clerk; John Herring, police chief; Adam Huffman, assistant parks and recreation director; Gina Clapp, planning and zoning director; Leroy Smith, fire chief; Kendra Parrish, director of engineering; Tamara Ward, communications specialist and Mark Andrews, public information officer.

2 and 3. The Pledge of Allegiance was recited, and the meeting opened with an invocation by Pastor Rev. Horace Ferguson, retired pastor of the Holly Springs United Methodist Church.

4. Agenda Adjustment: The April 5, 2016 meeting agenda was adopted with changes, if any, as listed below.

Changes to Agenda: None.

Changes to Consent Agenda: None

Motion by: Cobb

Second by: Dickson

Vote: Unanimous

Changes: None.

5. Public Comment: At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following comments were recorded:

Sam Griffith, 1515 Oakridge Duncan Road – Mr. Griffith said he will be reopening the Web site to sell bricks at the veterans memorial at Veterans Park. He said the project needs to sell about 250 more bricks to complete the sidewalk.

6a. Recognition of 11-12 Girls Basketball All-Star Team - Ms. Beasley of parks and recreation department said the 11-12 girls basketball all-star team competed in the Statewide Athletic Committee's (SWAC) state tournament March 19-20. They finished as the state runner-up.

She recognized the team with certificates.

Action: None.

7a. North Carolina Free Dental Clinic – Mr. John Hansel addressed the Council to advise members that July 29-30, the NC Dental Society will have a community outreach program, NC Missions of Mercy (NCMOM,) at the old Stephens Hardware building, 405 East Broad Street in Fuquay-Varina.

He said the two-day clinic will treat between 600 and 1,000 indigent and working-poor patients each day, and the group is hoping to spread the word.

Mr. Hansel addressed the Council to provide an overview of the North Carolina Missions of Mercy 501(c)(3) charity, its role in the community and answer any questions Council had about an opportunity for the working-poor residents of Holly Springs to have their oral health needs addressed for free.

Action: None.

8. Consent Agenda: The Council approved a motion to approve all items on the Consent Agenda. The motion carried following a motion by Councilman Cobb, a second by Councilman Dickson and a unanimous vote. The following actions were affected:

8a. Minutes – The Council approved minutes of the Council’s regular meeting March 1, 2016.

8b. Resolution 16-10 – The Council adopted Resolution 16-10 declaring a 1989 International bucket truck surplus to the needs of the town. *A copy of Resolution 16-10 is attached to these minutes.*

8c. Memorandum of Understanding with Seqirus - The Council approved to enter a Memorandum of Understanding with Seqirus for supplemental tax payments.

8d. North Main Athletic Complex - The Council approved contracts with Mr. Dirt, LLC, and Don Davis Auto for the removal of dirt from the North Main Athletic Complex.

8e. Powell Property Development Agreement, Ordinance 16-04 – The Council adopted Ordinance 16-04 to enact a development agreement with the owners of the Powell property. *A copy of Ordinance 16-04 is attached to these minutes.*

8f. Ordinance 16-05, No Parking Zone – The Council adopted Ordinance 16-05 to establish a No Parking zone on a portion of the 800 block of Stinson Avenue between Noonday Court and Lacombe Court. *A copy of Ordinance 16-05 is attached to these minutes.*

8g. New Hill Place Apartments Extension - The Council approved a final extension of the plan approval expiration date for New Hill Place Apartments.

8h. Cleaning Contract - The Town Council approved to enter a contract with Watts Cleaning Services in the amount of \$3,900 per month to provide cleaning services for Town Hall and the public works building.

8i. Traffic Control Signs and Zones – The Council adopted the most recent database of traffic control signs and zones, to include the addition of a 4-way stop at Edge Pine and Skygrove in the Sunset Oaks neighborhood.

8j. Vehicle Purchase – The Council approved a vehicle purchase for the supervisor of development inspections. *A copy of the budget amendment is attached to these minutes.*

9a. Golf Cart Ordinance Amendment – Mr. Schifano said that at the request of a citizen and subsequent to the golf cart ordinance adoption last year, there are two possible ordinance amendments for the town council’s consideration. The citizen-requested change was to 1) lower the registration amount from \$50 to \$10; 2) Have a 3-year registration period; 3) remove any requirement of a mechanic’s certification or inspection by town employees; and 4) clarify where carts can cross the public street. An ordinance amendment has been prepared which essentially does this; however, the fee amount is set at the annual budget and not as part of this proposed ordinance.

He said that staff does not recommend all of these ordinance changes.

Staff believes it is important to inspect the golf carts annually to ensure they are in proper working order as they will be operated on public streets, and the police department is able to do this inspections free of charge.

There is an alternate ordinance amendment that staff does recommend that makes some clarification changes, including #4, above, clarifying that carts can cross state roads at controlled intersections, among other minor modifications in the ordinance.

Councilman O’Brien said he felt that a three-year permit would be preferable at a fee of \$10 instead of the current \$50. He said he felt that if people maintain their golf carts then annual inspections may be unnecessary.

Councilman Dickson said he did not have a problem with an annual permitting and inspection process and that he does not believe changes to the ordinance would be necessary.

In discussion, Council members agreed that the Town's fee schedule should be adjusted to state that \$50 would be charged for a first-year permit and then \$20 will be charged each subsequent year as a reinspection fee.

Action: The Council approved a motion to adopt Ordinance 16-06 amending the town's golf cart ordinance in a manner recommended by staff with the changes described.

Motion by: Lee

Second by: Dickson

Vote: Unanimous

Changes: None.

A copy of Ordinance 16-06 is attached to these minutes.

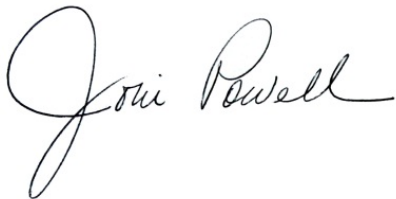
10. Other Business: None that resulted in Council action.

11. Manager's Report: None that resulted in Council action.

12. Closed Session: None.

13. Adjournment: There being no further business for the evening, the April 5, 2016 meeting of the Holly Springs Town Council was adjourned.

Respectfully Submitted on Tuesday, April 19, 2016.

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se minutes follow and are a part of the official record.

