



Oct. 1, 2013

MINUTES

The Holly Springs Town Council met in regular session on Tuesday, Oct. 1, 2013 in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and all five council members were present as the meeting opened.

Council Members Present: Mayor Sears and Councilmen James Cobb, Chet VanFossen and Tim Sack and Councilwomen Linda Hunt-Williams and Cheri Lee.

Council Members Absent: None.

Staff Members Present: Chuck Simmons, town manager; John Schifano, town attorney; Joni Powell, town clerk, (recording the minutes); Linda Harper, deputy town clerk; Eric Taylor, information technology technician; Len Bradley, parks and recreation director; Adam Huffman, assistant parks and recreation director; Gina Clapp, planning director; Mary Hogan, finance director; Leroy Smith, fire chief; Daniel Weeks, project analyst; Jenny Mizelle, director of economic development; Heather Keefer, environmental engineer; Stephanie Sudano, director of engineering; Daniel Colavito, environmental technician; Elizabeth Goodson, development review engineer; Kendra Parrish, senior engineer; Laura Holloman, planner I; Sean Ryan, planner I; and Mark Andrews, public information officer.

2 and 3. The Pledge of Allegiance was recited, and the meeting opened with an invocation by resident Robert King.

4. Agenda Adjustment: The Oct. 1, 2013 meeting agenda was adopted with changes, if any, as listed below.

Motion by: Sack

Second by: Williams

Vote: Unanimous

Items added to the Agenda: None.

Items removed from New Business Agenda: None.

Items removed from the Consent agenda: 9g. Partners in Team Travel LLC agreement.

Other changes: None.

5. Public Comment: At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following input was recorded:

Joe Fanjoy of 109 Fairground Road, expressed his concerns for the need of sidewalks along Grigsby Avenue. He updated the Council about the increase of traffic on Grigsby Avenue due the activities at Womble and Sugg Farm parks. He said it's a potentially safety issue without a sidewalk and something needs to be done along Grigsby Avenue.

6a. Operation Coming Home video - Mr. Tim Minton, Home Builders Association executive vice president and president of the Operation Coming Home project, shared with the Council a video that was produced from the day Corporal Cody Stanton received the keys to his new home. Cpl. Stanton's home in the Forest Springs subdivision is specially designed to provide him comfortable and accessible living after he was severely injured in military service.

He said the home was made possible for Cpl. Stanton at no charge to him through a partnership among sponsors, the Town of Holly Springs and the builder, Royal Homes.

Action: None.

7a. Novartis Facility Update - Mr. Chris McDonald, representative of Novartis Vaccines and Diagnostics, addressed the Town Council and citizens with an update on the facility.

Action: None.

7b. Green Oaks Parkway Funding Report - Ms. Sudano reported to bring the Town Council up to date on funding of the Green Oaks Parkway project. This report is coming now because the Town recently has just reached the point in fee collection from development of lots in the Twelve Oaks residential subdivision in an amount to fully reimburse the Town for funds it committed to the project.

Ms. Sudano said by way of background, the original developer for Twelve Oaks committed in 2004 to constructing a new road through the business park to reach the subdivision. In exchange for building this two-lane, median-divided section (with plans for the Town to later expand to four lanes), the original developer would be “forgiven” for all transportation fee credits, as the anticipated cost of the road exceeded the amount of fee credits, in 2004.

In 2007-2008, the expansion of the road to four lanes was accelerated because of commitments the Town made to Novartis. At this time the two-lane section was being constructed by the developer, and it was thought by staff and management to be an efficient use of resources to have the developer make certain adjustments to his two-lane work (such as expanding culverts and grading for the additional two lanes) to prepare for the town’s work in building the additional two lanes. The Town would pay the developer directly for this additional work. In February 2008, the developer (the previous developer of Twelve Oaks) defaulted on contracts with its contractor and could not finish its obligations to the Town for constructing the two-lane section (which included some “add-on” work for accommodating four-lane work).

In July 2008, the Town, the developer, and its contractor (Fowler Construction) entered into an agreement whereby the Town would pay progress payments to Fowler monies representing both:

- 1) the money it owed the developer for the “add-on” work, and
- 2) a portion of the money the developer owed its contractor.

The money that the Town paid the contractor on behalf of the developer would be re-couped by the Town through collecting transportation fees that previously were “forgiven” under the 2004 agreement with the developer. This amount was \$495,734.06. The Town now has collected enough transportation fees from new construction at Twelve Oaks to reimburse itself for this money that was paid for the construction of the Green Oaks Parkway two-lane portion, and now (as provided for in the developer agreement) the developer is entitled to credits for future transportation fees until such time as the credits are exhausted.

She said the Green Oaks Parkway is very much an asset for the Town, and a centerpiece for the beautiful Holly Springs Business Park. The funding of a portion of this project is an example of the creative and resourceful partnerships between developers, the Town, (and sometimes NCDOT) that allow the Town to meet critical and expensive infrastructure needs.

Action: None.

7c. National Pollutant Discharge Elimination Systems, Phase II Stormwater Program - Mr. Colavito reported on the Town’s National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater program that was audited for permit compliance in February 2013 by the North Carolina Division of Water Quality (NCDWQ.)

In summary, the focus of the recent audit was on Pollution Prevention and Good Housekeeping for Municipal Operations.

Mr. Colavito said NCDWQ staff took their own tour of the Town prior to contacting Town staff. During this unescorted tour, they were looking at:

- The maintenance, condition and cleanliness of our parking lots, right-of-way areas, storm drainage network and outfalls;
- The condition of stormwater Best Management Practices (BMPs) and other areas of potential stormwater pollution concerns.

NCDWQ staff then met with Engineering staff for a presentation on the program and to ask questions designed to see how we are doing on achieving compliance with the following six measures of our stormwater permit.

NCDWQ staff then visited a Town-owned facility of their choice, the Public Works site. NCDWQ conducted a facility inspection and reviewed with facility staff standard operating procedures (SOPs), onsite pollution prevention practices, and field/site staff knowledge of spill response and best management practices.

On May 8, NCDWQ provided the Town with a follow-up letter, with recommendations for the Town's program going forward.

Action: None.

8a. Public Hearing: Rezoning Petition 13-REZ-11- Mr. Ryan said that this item was tabled from the Sept. 17 Town Council meeting to allow the applicant to organize the required neighborhood meeting with adjacent property owners. The applicant has since held the neighborhood meeting and submitted the required report to the Department of Planning and Zoning and this item is ready for consideration by the Town Council.

He said the Town has received a request for a zone map change for 3519 Crittenden Lane, located Southeast of the intersection of N. Main Street and Sunset Lake Road/Old Smithfield Road in the northern portion of the Town limits. The applicant is requesting to rezone the property from R-MF-8: Multifamily Residential to R-10: Residential. The parcel was rezoned in 2000 to R-10 SUD: Residential Special Use District in order to allow for a multifamily building to be constructed with a Special Use Permit. An 8 unit senior apartment building was originally proposed for this site back in 2001, however plans for that project never came to fruition and the property has remained vacant since.

He said in 2002, the new UDO was adopted and this parcel was given the designation of R-MF-8: Residential Multifamily in order to conform to the new zoning classifications of the UDO. The applicant is requesting the zoning of this property be designated back to the R-10: Residential district.

While staff believes that the requested R-10: Residential zoning designation is not in conformance with the mixed use designation of the Future Land Use Plan, the R-10: Residential district provides an appropriate density and compatible use for the area along Crittenden Lane. Staff believes that the R-MF-8: Multifamily Residential zoning district is much less compatible with existing land uses surrounding the property. Since the area surrounding Crittenden Lane remains largely undeveloped, a mix of uses including commercial, business, and residential, is possible once the area becomes more developed in the future.

He noted that the Planning Board had reviewed the petition and recommends approval.

With that explanation completed, Mayor Sears opened the public hearing. The following comments were recorded: None.

There being no comments, the public hearing was closed.

Action #1: The Council approved a motion to accept the following statements as being true: *"The requested zone map change from R-MF-8: Multifamily Residential to R-10: Residential is **not** consistent with the Vision of Holly Springs Comprehensive Plan Future Land Use Plan Map which indicates this property as Mixed Use, allowing for a wide range of commercial, business, and residential land uses. However, the R-10 Residential District, which sets the maximum allowed residential density at 3.25 units/acre, is appropriate and compatible with surrounding land uses and is consistent with the spirit and intent of the Vision of Holly Springs Comprehensive Plan."*

Motion by: Sack

Second by: Lee

Vote: Unanimous

Action #2: The Council approved a motion to adopt Ordinance 13-REZ-11 to approve Zone Map Change Petition #13-REZ-11 to change the zoning of 1.15 acres of Wake County PIN # 0740825920 from R-MF-8: Multifamily Residential to R-10: Residential as submitted by Thompson & Associates.

Motion by: Cobb

Second by: VanFossen

Vote: Unanimous

A copy of Rezoning Ordinance 13-REZ-11 is attached to these minutes.

8b. Public Hearing: Rezoning Petition 13-REZ-12 – Ms. Holloman said this item was tabled from the Sept. 17 Town Council meeting to allow the applicant to organize the required neighborhood meeting with adjacent property owners. The applicant has since held the neighborhood meeting and submitted the required report to the Department of Planning and Zoning and this item is ready for consideration by the Town Council.

Ms. Holloman said the Town has received a request to rezone one parcel totaling approximately 0.42 acres from R-15: Residential to LB: Local Business. The subject parcel is located along Avent Ferry Road between GB Alford Highway and Elm Street.

She noted that the Planning Board had reviewed the petition and recommends approval.

With that explanation completed, Mayor Sears opened the public hearing. The following comments were recorded: None.

There being no comments, the public hearing was closed.

Action #1: The Council approved a motion to accept the following statements as being true: *“The requested zone map change from R-15: Residential to LB: Local Business is consistent with Vision Holly Springs: Comprehensive Plan since the Village District Area Plan designates this area for mixed use. The Local Business zoning district will allow for pedestrian-friendly commercial uses consistent with the mixed use vision in the VDAP.”*

Motion by: Williams

Second by: VanFossen

Vote: Unanimous

Action #2: The Council approved a motion to adopt Ordinance 13-REZ-12 to approve Zone Map Change Petition #13-REZ-12 to change the zoning of approximately 0.42 acres of Wake County PIN# 0648892798 from R-15: Residential to LB: Local Business as submitted by Doug Ledson.

Motion by: Williams

Second by: Cobb

Vote: Unanimous

A copy of Rezoning Ordinance 13-REZ-12 is attached to these minutes.

9. Consent Agenda: The Council approved a motion to approve all items on the Consent Agenda. The motion carried following a motion by Councilman Sack, a second by Councilman Cobb and a unanimous vote. The following actions were affected:

9a. Minutes – The Council approved minutes of the Council’s regular meeting held Sept. 17, 2013.

9b. Annexation A13-09 – The Council adopted Resolution 13-39 to direct town clerk to investigate the sufficiency of annexation petition A13-09 and setting a public hearing on the question of annexation for Tuesday, Oct. 15, 2013. *A copy of Resolution 13-39 is attached to these minutes.*

9c. Budget Amendment, \$20,000 - The Council adopted an amendment to the FY 2013-14 budget in the amount of \$20,000 for appraisals for Main Street Extension project. *A copy of the budget amendment is attached to these minutes.*

9d. Budget Amendment, \$25,000 – The Council adopted an amendment to the FY 2013-14 budget in the amount of \$25,000 for legal fees for the Law Enforcement Center project. *A copy of the budget amendment is attached to these minutes.*

9e. Budget Amendment, \$1.5 Million – The Council adopted an amendment to the FY 2013-14 budget in the amount of \$1.5 million to establish a project budget for the fiber optic network project. *A copy of the budget amendment is attached to these minutes.*

9f. Halloween – The Council adopted Resolution 13-40 urging a safe and courteous Halloween. *A copy of Resolution 13-40 is attached to these minutes.*

9g. SWAC State Soccer Tournament – This item was removed from Consent agenda during agenda adjustment.

9h. Sugg Farm Park Driveway Widening Project – The Council approved to enter a contract with Advanced Construction Inc., for widening and entrance gate of Sugg Farm Park driveway project and budget amendments in the amount of \$30,000.

9i. Consolidate Tax Listing and Collection Function Agreement – The Council approved to enter a municipal agreement with Wake County to consolidate tax listing and collection functions.

10a. North Main Athletic Complex, Phase 2, 13-DP-05 – Ms. Holloman said in May of 2013 the Town moved forward with the development of approximately 42.28 acres along N. Main Street and GB Alford Highway for the North Main Athletic Complex. Under the subject zoning district, Community Business, public recreation uses such as community centers, athletic stadiums, public parks and so forth are Special Exception Uses, pursuant to this the project received Special Exception Use approval in May, 2013. Phase 1 was also approved at that time. That phase will feature 2 regulation size artificial turf soccer fields that will allow for multiple youth fields, nine tennis courts, as well as, associated parking areas.

She said currently, the Town is moving forward with Phase 2 of the complex, which will incorporate the multi-sport athletic stadium slated to feature between 1800-2000 permanent seats, which is forecasted to be open in spring 2015, as well as, a convocation center and miracle league athletic field that will be constructed at a later time.

Council members asked about future parking and parking needs. Mr. Bradley said the Town could secure additional property in the future if needed.

A petition for a waiver of regulations of UDO Section 7.04, Off-Street Parking Regulations may only be granted upon the presentation of sufficient evidence to determine:

- The nature and location of the proposed building or structure, and;
- The maximum number of students, employees, guests, customers, or clients who can reasonably be expected to use the proposed building or structure at one time, and;
- The quantity of existing public or private parking on the lot or in the integrated center, business park or industrial park that can reasonably be expected to be available when the building or structure is in use, or;
- The reduction of required off-street parking spaces will result in preserving existing vegetation on the property, or;
- A land banked area for future off-street parking spaces is provided on the lot or within the integrated center, Business Park or industrial park that is of sufficient size and layout to effect compliance with the basic minimum requirements of this UDO is indicated on the approved plans. Such land banked area shall not be used for any form of development unless an amended alternate parking plan is submitted, and approved, that indicates compliance with the provisions of this sub-Section.

Action #1: Having made the necessary findings of fact, the Council approved a motion to grant a waiver of regulations of UDO Section 7.04, Off-Street Parking regulations, for petition #13-DP-05 for North Main Athletic Complex Phase 2, to allow for a reduction in the number of off-street parking spaces by 321 spaces, or approximately 24.5% percent, from 1319 parking spaces to 998 parking spaces as submitted by Withers & Ravenel.

Motion by: Sack

Second by: Cobb

Vote: Unanimous.

A copy of waiver finding of facts is attached to these minutes.

Action #2: The Council approved a motion to approve Development Petition #13-DP-05 for North Main Athletic Complex Phase 2 as submitted by Withers & Ravenel, Inc., project number 02130012, dated revised September 16, 2013 with the following conditions:

- 1) Prior to construction of the convocation center and miracle league field,
 - a. This plan is to be amended to show the building and field footprint and elevations of all structures.
 - b. The elevations for all new structures with the convocation center and/or miracle league field shall be submitted to the Department of Planning & Zoning for review and approval and shall be in harmony with the existing buildings in regards to similar materials and colors and comply with all applicable UDO regulations.
- 2) Signage depicted on the architectural elevations is conceptual only and shall be required to obtain all necessary UDO permits in accordance with the requirements of the UDO.
- 3) Note that the North Main Athletic Complex Phase 1 Development Plan will have to be changed and submitted for approval to reflect what is being shown on this plan. The following items must be revised on the Phase 1 resubmittal:
 - a. The revised collector road alignment and any site revisions from the change.
 - b. The 10'x10' culvert pedestrian crossing under the collector road
 - c. Show the greenway connection to the culvert and label the portion to be constructed with phase 1.
 - d. Show the location of the future greenway on the Wake County property (dashed line or arrow) to show approximate location and connection to be made to the existing culvert under NC55 Bypass.
 - e. The Main Street and site access road intersection may not require a signal immediately, review and verify that the landscaping shown in the median on Main Street will not impede sight distance for this intersection.
- 4) The utility easements that are within the plaza area shown on this plan cannot have any structures or landscaping placed within them.
- 5) This project will be required to meet Town's NPDES Phase II Post Construction.
- 6) Resubmit the Control of Access Break Package to reflect the new intersection alignment with NC 55 Bypass as soon as possible. We will forward this to NCDOT, however you will need to follow up to obtain control of access approval as quickly as possible.
- 7) The following items are required prior to or with the first construction drawing submittal:
 - a. A revised lighting plan as necessary to include the athletic field lighting shall be submitted to the Department of Planning & Zoning for review. If it is determined the revised lighting plan exceeds maximum light levels it will be required to go through a formal waiver process and receive approval from the Town Council.
 - b. All items listed on the Stormwater Submittal Checklist, Form #16003
 - c. Provide completed Industrial Waste survey short form.
 - d. Provide the Grease Trap Form as required for all businesses that will be handling fats, oils, or grease (i.e. restaurants).
 - e. Show that the Main Street service parking lot and access for this parking lot can serve as a shared access in the future.
 - f. Verify that the specific locations for water services, meters, backflow, fire lines, fire hydrants, etc. associated with the stadium, locker room, concourse area are shown and screened appropriately.
- 8) The following items are required prior to construction drawing approval:
 - a. Approval of Stormwater Management Plan is required prior to issuance of a land disturbance permit or construction drawing approval.
 - b. Payment of the Stormwater Fee-in-Lieu will be required.

- c. All environmental permits must be obtained prior to construction drawing approval and/or issuance of a land disturbance permit for the entire project.
 - d. Note that the pavement design will require NCDOT approval.
 - e. Show landscaping along the NC 55 Bypass median to match the existing Holly Springs Towne Center median plantings.
- 9) The following items must be addressed within 10 days of Town Council approval:
- a. Final plans must be submitted with the design professional's signature and seal on all applicable sheets.
 - b. Graphically show where all travel lanes for access by emergency vehicles and garbage including the area through the plaza area on sheet C1.7. Label this area clearly on the plans to state that no structure can obstruct this emergency access.
 - c. Show traffic signals for all intersections that will be signalized on NC 55 Bypass and Main Street.

Motion by: Williams

Second by: Cobb

Vote: Unanimous.

10b. Fiber Optic Network Project – Mr. Wilson said Town staff and engineering/consulting firm CTC evaluated nine bid responses ranging from \$1,164,600.90 to \$2,362,050.45.

He said that extensive evaluation of bids was given to determine which vendor was the lowest, most responsible, and most responsive bidder, when taking into consideration quality and performance of the contractor was completed by town staff and paid consultants.

This evaluation involved weighted scoring guidelines provided to all bidders on the criteria to determine the most responsible and most responsive bidders. When the evaluation was completed, ComTran of Buford, Georgia had the most complete proposal and fit the project requirements. Their proposal pricing of \$1,302,336.20 also is still within the budgeted fund allocation for the construction portion of the project. ComTran's proposal is the fifth lowest bid proposal, so re-evaluation of the lowest priced bidders took place by IT staff during the process to ensure the weighted scoring was accurate.

He said the lowest two bidders were disqualified as nonresponsive for providing incomplete information that all bidders were required to provide. Another of the lowest bidders was disqualified as not responsible and non-responsive. The other lowest bidder had references that provided mixed reviews of the company's capabilities and field management. As well as scoring the highest during the review process, ComTran's references were excellent, and past performance reflects that they will be a great fit with the Town and CTC to complete the project successfully. The evaluation process will help protect the Town on cost overruns and conflicts that can delay the project.

He said staff and engineers with CTC agree in the evaluation that ComTran is the lowest, most responsive, and most responsible bidder when taking into consideration quality and performance of the contractor. It is requested that Council approve the bid submitted by ComTran and approve a contract for construction of the fiber optic network.

Action: The Council approved a motion to award construction contract to ComTran, in the amount of \$1,302,336.20 for the Town's fiber optic network project.

Motion by: Sack

Second by: Cobb

Vote: Unanimous.

10c. CIP Sidewalk Projects – Ms. Parrish explained that in 2004 staff created a sidewalk capital improvement plan, which was used as a list for completion of important segments of sidewalk as funds were allocated. She said currently most of those projects have been completed from the 2004 list.

She said the recently completed CIP outlined where there is existing sidewalks and where the most needed sections in Town remain. Staff assembled a list of projects and assigned an objective criteria ranking to formulate the sidewalk CIP list.

She said several projects have been added since the Board approved the 2012 Sidewalk CIP matrix and these projects are highlighted. The plan is to work through the list as funds become available. In some cases, as parameters change - such as development in close vicinity or key easement pieces become available - projects may shift in order. However, this will be used as a guide for staff and the Council, she added.

Ms. Parrish said the top three sidewalk projects are an unserved curb on Grigsby Avenue; a portion along Avent Ferry Road; and Cayman Avenue from Guadalupe to Main Street.

She also suggested that development along Grigsby Avenue near the entrance of Sugg Farm should result in all or most sidewalk leading into the park's being completed.

Councilman Sack asked if adoption of the matrix would lock the Town into the numbered order listed in the matrix.

Ms. Parrish said it would be better to use the matrix as a project list with no regard to the numbering so the Town would have the latitude to take on projects as funds and opportunities become available.

Mr. Simmons agreed. He noted that as bids come in under budget, then leftover funds could be used to do some of the smaller projects, regardless of their assigned number.

Action: The Council approved a motion to endorse the 2013 Sidewalk CIP matrix as presented and on file in the Engineering department.

Motion by: Sack

Second by: Williams

Vote: Unanimous.

10d. Avent Ferry Road Widening Project – Ms. Parrish said this request is to consider approval of entering a municipal agreement with NCDOT for funding of the design and environmental work for widening of Avent Ferry Road. She said NCDOT and CAMPO approved grant funds for the environmental and design work for the widening of Avent Ferry Rd from the Bypass to Piney Grove Wilbon Rd. This grant is an 80% contribution grant (or \$144,000 max.) from NCDOT, with a 20% match being required from the Town.

She said funds will be addressed at time of awarding a contract to a consultant.

Action: The Council approved a motion to adopt Resolution 13-41 to enter into a municipal agreement with NCDOT to accept funding for the design and environmental study of Avent Ferry Road widening project.

Motion by: VanFossen

Second by: Cobb

Vote: Unanimous.

A copy of Resolution 13-41 and draft NCDOT municipal agreement is attached to these minutes.

10e. I-540 Extension – Mr. Eric Midkiff, project engineer of NC Department of Transportation said that as all know, the NCDOT has recently begun work again on I540, which will be extended from its current terminus at NC 55 Business south and east through Town.

He made a presentation of the progress of I540 project, history, upcoming meetings and schedule. He explained that a federal law requires the state to conduct a robust investigation of alignment alternatives. There are 17 corridors being studied before the final few are chosen for in-depth review.

In Holly Springs, one of the 17 corridors has been protected for the past 20 years, and town officials would hope that corridor ultimately is chosen. It is depicted on maps as the orange route.

Action: The Council approved a motion to adopt Resolution 13-42 endorsing the original protected (orange) corridor for I-540 Triangle Expressway Southeast extension.

Motion by: Sack

Second by: Williams

Vote: Unanimous.

A copy of Resolution 13-42 is attached to these minutes.

10f. Avent Ferry Road Intersection Study – Ms. Parrish said that staff has been receiving citizen feedback on Avent Ferry Road and NC 55 Bypass intersection, and has been discussing the ongoing congestion. Ultimately, full widening and full intersection modification is needed to address the volume of traffic that is coming through this intersection.

Ms. Parrish said when Main Street Extension is constructed, there will be some benefit to the intersection, but construction of that project is several years away. In the interim, the Town would like to pursue a study to identify short term improvements to aid in improving the level of service of this intersection. She said that NCDOT has indicated that they are willing to cost share in this work. Staff has a meeting set up with them to see to what extent they will cost share. However, we recommend getting this study underway as expeditiously as possible.

Action: The Council approved a motion to enter a professional services contract with Kimley-Horn & Associates in the amount of \$17,820, including contingency, for evaluation of Avent Ferry Rd/ NC Hwy. 55 Bypass intersections improvements project.

Motion by: VanFossen

Second by: Cobb

Vote: Unanimous.

11. Other Business: Councilman Sack reminded everyone of the Oct. 8 school bond vote. He said he supports it.

Councilman Cobb reported that the Holly Springs Fire Department is selling T-shirts to support breast cancer research.

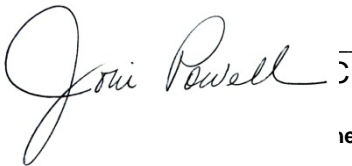
Mayor Sears asked residents to observe pedestrian crosswalks and to quit speeding.

12. Manager's Report: Mr. Simmons reported on a number of events and programs.

13. Closed Session: None.

14. Adjournment: There being no further business for the evening, the Oct. 1, 2013 meeting of the Holly Springs Town Council was adjourned following a motion by Councilman Sack, a second by Councilman VanFossen and a unanimous vote.

Respectfully Submitted on Tuesday, Oct. 15, 2013.

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These minutes follow and are a part of the official record.

