



May 7, 2013

MINUTES

The Holly Springs Town Council met in regular session on Tuesday, May 7, 2013 in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and all four council members were present as the meeting opened.

Council Members Present: Mayor Sears and Councilmen James Cobb, Chet VanFossen and Tim Sack and Councilwomen Linda Hunt Williams.

Council Members Absent: Councilwomen Cheri Lee.

Staff Members Present: Chuck Simmons, assistant town manager; John Schifano, town attorney; Linda Harper, deputy town clerk, (recording the minutes); Elizabeth Goodson, development review engineer; Jeff Wilson, information technology director; Len Bradley, parks and recreation director; Gina Clapp, planning director; Laura Holloman planners I; Drew Holland, budget manager; Stephanie Sudano, director of engineering; Jenny Mizelle, economic development; Irena Krstanovic, economic development coordinator; Erika Phillips, human resources director; Daniel Weeks, project analyst; Mary Hogan, finance director; Leroy Smith, fire chief; John Herring, police chief; members of the fire department; Niki Litts, communication specialist and Mark Andrews, public information officer.

2. The Pledge of Allegiance was recited.

Mayor Sears expressed the Town's appreciation for the incredible number of condolences sent on behalf of the town manager and great friend, Carl Dean, who passed un-expectedly last Thursday, May 2. Carl, will be missed, and at this time may we take a moment of silence in Carl's honor.

3. The meeting opened with an invocation by Rabbi Ederly of Temple Beth Shalom.

4. **Agenda Adjustment:** The May 7, 2013 meeting agenda was adopted with changes, if any, as listed below.

Motion By: Sack

Second By: Cobb

Vote: Unanimous

Items added to Agenda: Add prior to public comment the appointment of Charles Simmons as Interim Town Manager.

Changes to Consent Agenda: Add as 8f., cancellation of the July 2, 2013 Town Council meeting.

Items removed from the agenda: None.

Other changes: None.

At this time the Council approved a motion to appoint Charles Simmons as Interim Town Manager, effective immediately.

Motion By: VanFossen

Second By: Sack
Vote: Unanimous

5. Public Comment: At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following input was recorded:

Amy Daniels, 2500 Blue Ridge Road Suite 325, Raleigh, a representative of the Rex Healthcare Foundation. She invited the Town Council and citizens of Holly Springs to participate in the private not-for-profit organization, that Rex Healthcare relies on philanthropic support to maintain health services.

Pam Davison, 105 Ramshorn Court, said that she supports the development procedure manual amendment to add neighborhood meetings to the development requirements process.

6a. Duke Fuqua Client Consulting Program Report – Ms. Mizelle said the town contracted with a team of master of business administration students from the Duke Fuqua Client Consulting Program to assess the feasibility of establishing and sustaining co-working space in Holly Springs. The team presented its findings to the Town Council and the community.

Alberto Tovar Ascencio of Duke the Fuqua School of Business gave a brief summary on the team's proposed marketing strategies, that contains four main parts—analytical findings, recommendations, risks and mitigation, and implementation.

Frances Chou of Duke the Fuqua School of Business presented the recommendations, which are based on the analytical findings. She reviewed with the Council the product, pricing and promotion strategies. She also reviewed the co-working space, customers' needs and membership pricing strategy. She said the key elements for promoting co-working space were education, community and influential leadership.

Richard Wang of Duke the Fuqua School of Business gave a brief summary of implementing the plan and the marketing strategies.

Action: None.

6b. FY 2013-14 Budget – Mr. Simmons presented the recommended FY 2012-13 Town budget for the Council's review.

Mr. Simmons presented the budget with a zero-cent tax rate increase. Both the General Fund and Utility Funds are balanced based on projected revenues for the coming year with a .435-cent tax rate.

Mr. Simmons then outlined the budget proposal. He explained that it is based on a 99% collection of a .435-cent tax rate applied to a total town value of \$3,516,300,000.

The following bullet points are highlights of the budget.

Proposed budget is based on 99% collection rate

Approximate tax base of \$3,516,300,000

No Tax Rate Increase = \$0.435 per \$100 valuation

No increase in garbage collections fees, recycling fees or yard waste fees, remain \$9.50, \$4.25 and \$2.00

No funds from fund balance

No increase in water and sewer rates monthly access or water and sewer rates. Reduction in the Utility Fund debt by approximately \$500,000 from refinancing and annual pay down.

Seven new positions in General Fund: four police officers, three firefighters in public safety. Eliminated unfilled planning technician in Planning & Zoning budget.

\$30,000 in non-profit contributions, (\$10,000 Chamber projects; \$5,000 TRACS; \$15,000 designated via grants;)

No new positions in Utility Fund

Last seven (7) years funds in reserve to cover cost of Harnett County Water Plant Capacity debit, town will be using \$1.012 million for debt payment next year.

Development fees will remain the same for next budget year
2% market adjustments for salaries and merit/performance pay funded at 3%
5% 401k contribution and longevity benefits
State-mandated 7.07% increase in retirement
Health insurance rates budgeted with 6% increase.
General Fund budget has increased by 2.4% or \$669,815 from the current budget.
Utility Fund has decreased by 8% or \$937,550 from the current budget.

Mr. Simmons asked the Council to set aside a special meeting night in May when Council member questions and suggestions for revisions to the budget plan can be discussed.

Action: The Council approved a motion to set a special meeting of the Town Council for 12 p.m. Thursday, May 16, 2013 in the Cultural Center meeting rooms for the purpose of discussing potential adjustments to the proposed FY 2013-14 budget.

Motion By: Sack

Second By: Cobb

Vote: Unanimous

A copy of budget message is attached to these minutes.

7a. Public Hearing: Wake County Property – Mr. Schifano said that this agenda item was removed from last Town Council meeting to be heard as a public hearing.

He said after discussions with attorneys representing Wake County, they have requested a few modifications to the contract documents regarding the land sale. The documents include: 1) a sales contract, 2) a promissory note obligating the town to repay the difference between the sales price of \$2,058,939 and the initial amount paid of \$253,668 (i.e., \$1,805,271), 3) a deed of trust, 4) a resolution authorizing the purchase and execution of these documents, and 5) a resolution authorizing an application to the Local Government Commission for approval.

The contract is attached in a red-line format for your review to see the changes requested by the County attorney's office. As you can see in the red-lined version, the most significant change is that they wanted language showing the importance to them of the construction of the roadway.

The promissory note and deed of trust secure the loan amount, which is to be repaid within 10 years. The county will allow repayment to go the full 10 years unless they have a bona fide need for fill dirt at the South Wake landfill in which they will "call" the loan which would require the Town to repay the \$1,805,271).

He said included also is two resolutions that the County attorney's office requested as they deemed it necessary to supplement your official vote to authorize the purchase passed unanimously earlier this year.

With that explanation completed, Mayor Sears opened the public hearing. The following comments were recorded: None.

There being no further comments, the public hearing was closed.

Action: The Council approved a motion to adopt Resolution 13-19 and Resolution 13-22 approving the purchase, sales contract, promissory note and deed of trust for property purchased from Wake County and an application to the Local Government Commission.

Motion By: Cobb

Second By: VanFossen

Vote: Unanimous

A copy of Resolutions 13-19 and 13-22 and draft contract is attached to these minutes.

7b. Public Hearing: Ordinance 13-04, Unified Development Ordinance amendment 13-UDO-03 – Ms. Holloman said the Town has initiated a UDO amendment request to add *athletic training facility* to special exception uses in the RT: Research & Technology zoning district. A definition for the use is also proposed for additional clarification.

She said the RT district currently permits recreation uses such as dance studio; gymnastics studio; skating rink (ice and roller), however it does not mention any facilities devoted to receiving instruction or training in a particular sport.

She said at the Planning Board meeting, Town staff received direction from the board to remove training from the term and add simply, *athletic facility*, to allow for more generic athletic uses to be allowed within the RT: Research and Technology district.

Ms. Holloman said the Planning Board discussed the following issues and concerns at their meeting on April 23, 2013:

- There was much discussion between the board regarding the training aspect of this definition. Ultimately, the board decided to amend the use to 'athletic facility' instead of 'athletic training facility' to allow for the possibility of uses that were primarily recreational the ability to located within the RT: Research and Technology district.
- The Planning Board also decided to remove the specific recreation uses currently listed within the RT: Research & Technology district (i.e. gymnastics, aerobic studios, skating rinks and so forth) and replacing them with the generic term 'athletic facility.'

She said also the Planning Board recommended approval with the following changes:

- 1) Remove the word "training" from the term and to have "athletic facility;"
- 2) Remove "Recreation" as category type and replace with "athletic facility" and remove all specific recreational uses listed and replace with "athletic facility;"
- 3) Amend the suggested definition by adding "and/or recreational environment."

With that explanation completed, Mayor Sears opened the public hearing. The following comments were recorded: None.

There being no further comments, the public hearing was closed.

Action #1: The Council approved a motion to accept the following statement as being true: *"The requested UDO text amendment is consistent with the Vision Holly Springs Comprehensive Plan Policies for Future Land Use. The proposed UDO amendments allow for diverse economic development, as well as other opportunities for commercial growth and development in Town."*

Motion By: Sack

Second By: Williams

Vote: Unanimous

Action #2: The Council approved a motion to adopt Ordinance 13-04 approving and enacting the Planning Board version of the UDO Text Amendment #13-UDO-03 to modify the text of UDO Section(s) 4.02 & 11.02 as submitted by the Town the Holly Springs.

Motion By: Sack

Second By: VanFossen

Vote: Unanimous

A copy of Ordinance 13-04 is attached to these minutes.

7c. Public Hearing: Special Exception Use Petition 13-SEU-02 – Ms. Holloman said the Town has received a request for an athletic training facility, which would be operated as the Daniel Dhers Action Sports Complex, to be located within the existing 171 Tradition Trail industrial warehouse development. The proposed training facility would be approximately 31,161 square feet. Of that square footage, 20,000 square feet would be devoted to indoor operations while the remaining 11, 261 square feet would consist of an outdoor operations/training area.

She said an athletic training facility (as approved in the previous UDO amendment) is defined specifically as a facility devoted to a learning environment in which programs of practice and hands-on experiences are provided with instruction to help reach a standard of proficiency.

She said the Daniel Dhers facility would be a facility for BMX as well as mountain bike training. Competitive riders from all over the world as well as amateurs would be able to use this facility for training opportunities. The majority of this training would be done within an existing building totaling 17,500 square feet; however, there would be an outdoor training area consisting of

11,261 square feet. The petitioner would be required to amend the development plan associated with the 171 Tradition Trail industrial warehouse project as necessary to add the outdoor training area.

Ms. Holloman said the Planning Board discussed the following issues and concerns at their meeting on April 23, 2013: The board felt that the use would not affect surrounding businesses and the use would be a good fit within the existing industrial flex space and recommends approval.

With that explanation completed, Mayor Sears opened the public hearing. The following comments were recorded:

Braxter Walker of 702 Oberlin Road Raleigh, representing the applicant said the goal was to create a family oriented facility and would be a good fit within the existing industrial flex space.

Chelsea Nolancler of 103 Battersea Park Circle, Cary NC 27513 a representative of the petitioner gave a brief description of the facility and the types of training that will be performed at the facility.

There being no further comments, the public hearing was closed.

Action #1: The Council approved a motion to make and accept the findings of fact to be recorded in the minutes for Special Exception Use Petition #13-SEU-02 for an athletic facility as submitted by Daniel Dhers Action Sports Complex, dated 4/2/13.

Special Exception Use Findings of Fact: A special exception use may only be granted upon the presentation of sufficient evidence to enable a written determination that:

- a. The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience or general welfare;
- b. The proposed use will not injure or adversely affect the adjacent area;
- c. The proposed use will be consistent with the character of the district, land uses authorized therein, and the Town of Holly Springs Comprehensive Plan;
- d. The proposed use shall conform to all development standards of the applicable district (unless a waiver of such development standards is requested as part of the special exception use petition and approved as set forth above, in which case the proposed use shall conform to the terms and conditions of such waiver).
- e. Access drives or driveways are or will be sufficient in size and properly located to: ensure automotive and pedestrian safety and convenience, traffic flow as set forth in Section 7.09 – Pedestrian Circulation and Vehicular Area Design; and, control and access in case of fire or other emergency;
- f. Off-street parking areas, off-street loading areas, trash enclosures, trash pick-up and removal, and other service areas are located so as to be safe, convenient, allow for access in case of emergency, and to minimize economic, glare, odor, and other impacts on adjoining properties and properties in the general neighborhood;
- g. The lot, building or structure proposed for the use has adequate restroom facilities, cooking facilities, safety equipment (smoke alarms, floatation devices, etc.), or any other service or equipment necessary to provide for the needs of those persons whom may work at, visit or own property nearby to the proposed use;
- h. Utilities, schools, fire, police and other necessary public and private facilities and services will be adequate to handle the needs of the proposed use;
- i. The location and arrangement of the use on the site, screening, buffering, landscaping, and pedestrian ways harmonize with adjoining properties and the general area and minimize adverse impacts; and,
- j. The type, size, and intensity of the proposed use (including but not limited to such considerations as the hours of operation and numbers of people who are likely to utilize or be attracted to the use) will not have significant adverse impacts on adjoining properties or the neighborhood.

Motion By: VanFossen

Second By: Cobb

Vote: Unanimous

Action #2: Having made findings of fact that the project meets the requirements to be granted a Special Exception Use, motion to approve Special Exception Use Petition #13-SEU-02 for an athletic facility as submitted by Daniel Dhers Action Sports Complex, dated 4/2/13 with the following condition:

1. Business operations must adhere to the evidence submitted by the applicant as stated in the findings of fact submitted in conjunction with 13-SEU-02.

Motion By: VanFossen

Second By: Cobb

Vote: Unanimous

A copy of is Special Exception Use Petition 13-SEU-02 attached to these minutes.

8. Consent Agenda: The Council approved a motion to approve all items on the Consent Agenda. The motion carried following a motion by Councilman Sack, a second by Councilman Cobb and a unanimous vote. The following actions were affected:

8a. Minutes – The Council approved minutes of the Council’s regular meeting held April 16, 2013.

8b. Sugg Farm Master Plan Steering Committee – The Council approved to add Mike Davidson to the Sugg Farm Master Plan steering committee.

8c. NC 457 Deferred Compensation Plan – The Council adopted Resolution 13-20 to offer the NC 457 Deferred Compensation Plan. *A copy of Resolution 13-20 is attached to these minutes.*

8d. Budget Amendment, \$55,000 - The Council adopted an amendment to the FY 2012-13 budget in the amount of \$55,000 to assign funds received from the sale of a surplus fire department vehicle. *A copy of the budget amendment is attached to these minutes.*

8e. Mowing Contract – The Council approved to extend an agreement with NCDOT for the Town’s mowing of State road rights of way for \$14,836.40 during the 2013 mowing season.

8f. July 2 Town Council Meeting – The Council approved to cancel the July 2, 2013 Town Council meeting.

9a. Holland Industrial Park, Lot 2, 09-DP-03-A02 – Ms. Holloman said the Town has received a special exception use request for an athletic training facility, which would be operated as the Daniel Dhers Action Sports Complex, to be located within the existing 171 Tradition Trail industrial warehouse development. The proposed training facility would be approximately 31,161 square feet. Of that square footage, 20,000 square feet would be devoted to indoor operations while the remaining 11,261 square feet would consist of an outdoor operations/training area.

She said in conjunction with the special exception use request, the applicant needs to amend the previously-approved development plan for the existing industrial flex buildings and the surrounding site as necessary to add an outdoor operations area as well as add additional required off-street parking spaces.

She said the Planning Board discussed the following issues and concerns at their April 23rd meeting:

- The board discussed the parking needs of the sports complex and questioned at what point staff would direct the developer to construct the future parking area. Staff explained that staff would closely monitor the business and at any point they determine there is a public safety or emergency access issue they would direct the developer to construct it.
- The board asked whether or not an additional access point could be added onto Irving Parkway but engineering explained the topographical issues that made that a challenging to pursue in the past.

She said the Planning Board recommends approval with conditions.

Elizabeth Goodson discussed the width of the drive isles in the parking lots and how they converted the parking lot to allow traffic to go one way and she confirmed that the width of the isle was adequate for one way traffic and fire and public safety access.

Action: The Council approved a motion to approve Development Plan #09-DP-03-A02 for a major amendment to Holland Industrial Park Lot 2 as submitted by Thompson & Associates, PA, dated 4/15/13 with the following conditions:

- 1) Prior to installation, the applicant shall submit a detail to staff showing the ultimate design of the fence/wall of the outdoor operations area including height, material, type, and style.
- 2) The parking added in the rear of Building #3 is to be removed at such time that the enclosed outdoor storage and operations area is removed to ensure that the original off-street loading spaces and associated interior access drive is provided in accordance with the standards of the Town of Holly Springs UDO.
- 3) All previous approval conditions for *Holland Industrial Park – Lot 2 Development Plan* will apply to this plan amendment.

Motion By: Williams

Second by: Cobb

Vote: Unanimous.

9b. Development Procedures Manual Amendment, #13-DPM-02 – Ms. Clapp said that due to recent development proposals and the response from adjacent property owners at public hearings for these projects, the Technical Review Committee (TRC) discussed at its April meeting adding regulations to the Town’s Development Procedures Manual to require mandatory neighborhood meetings for zoning map amendments (rezonings) and comprehensive plan amendments.

She said attached is a resolution with the procedures for the neighborhood meetings.

She said both the Towns of Apex and Cary have similar neighborhood meeting requirements. Staff is proposing to require these meetings only for zoning map amendment and comprehensive plan amendment development petitions. Also, in efforts to minimize any time impacts in the review process, the proposed procedure requires the neighborhood meeting to be held a minimum of 15 days prior to the required Town Council public hearing during the staff evaluation of the development petition, not prior to the submittal of a petition. Also, the petitioner is required to submit a written report to the Department of Planning & Zoning a minimum of 14 days prior to the Town Council public hearing so that staff can evaluate any modifications to the development petition in response to the neighborhood meeting and to be able to include the report in the Town Council agenda packets so that the Town Council members will be able to review the information prior to the public hearing.

Ms. Clapp said that these meetings are solely for the purpose for the petitioner to provide information on the proposed application to the neighboring property owners and are not an official meeting of the Town. Town staff would not be attending these meetings.

She explained that during these unofficial meetings for zoning and future land use designation, the petitioner may show the adjacent property owners potential site plans, etc. that have not been submitted to the Town. These potential site plans may not actually represent the final product. Such information would not be considered by the Town Council in making a determination on a zoning map amendment or comprehensive plan amendment request unless the zoning map amendment request is for a conditional use district, and the petitioner is committing to a particular development commitment for the project.

There was much discussion of requiring the developers to provide information to the adjacent property owners prior to the public hearing meeting.

Councilman VanFossen said that he wanted to go on record that he oppose the amendment to the development procedures manual of adding neighborhood meeting requirements for zoning map and comprehensive plan amendments. He said these neighborhood meetings are not needed and the government doesn’t need to be involved in the process. The town meets all the meeting notification requirements.

Action: The Council approved a motion to adopt Resolution 13-21 to adopt and enact Development Procedures Manual Amendment #13-DPM-02 to add neighborhood meeting requirements for zoning map amendments and comprehensive plan amendments.

Motion By: Cobb

Second by: Sack

Vote: Motion carried with a vote of 2 in favor, Councilmen Cobb and Sack and 2 opposed - Councilwomen Williams and Councilman VanFossen, and Mayor Sear in favor, breaking the tied vote.

A copy of Resolution 13-21 is attached to these minutes.

9c. Fire/Rescue Truck Purchase Contract – Chief Smith said through a collaborative work process with a panel of members from his department, evaluated several options with respect to purchasing a new combination pumper and rescue vehicle. The decision was made to purchase a custom made truck from Spartan Emergency Response Vehicles, Inc.

He said the truck will cost \$475,160 to construct and purchase. It will take approximately 300 days. During the construction process, the Town will be able to inspect it at several stages to ensure compliance with the specifications.

It is recommended by staff that this purchase be made through an exception to the public bidding statutes which allows the Town to purchase the truck through a competitive bidding group. The Town is proposing to purchase this truck through HGACBUY, a cooperative purchasing program. It is the opinion of the town attorney that this is a proper exception to the process of publicly bidding the purchase. This option was chosen to ensure that the Town's specifications for the truck could be met and delivered by a reputable firm such as Spartan.

Chief Smith said a portion of the funds for the truck will come from Wake County grants and from next year's budget when ready for purchase.

Mr. Schifano explained to the Council members the vendor offered a slight discount (\$5,666) for an 80% pre-payment; however, in the opinion of the town's attorney, it was better to forgo this discount and make full payment at the end.

Action: The Council approved a motion to approve to enter into a contract with Spartan Emergency Response Vehicles, utilizing the competitive purchasing option in N.C.G.S. § 143-129(e)(3).

Motion By: VanFossen

Second by: Cobb

Vote: Unanimous.

9d. Exchange of Real Property Contract – Mr. Schifano said that pursuant to prior authorization by the town council, an agreement was drafted to swap parcels between the old public safety building parcel at 151 West Earp Street (Corner of North Main and Earp Street) and 200 North Main Street. The latter is owned by Sands10, LLC, d/b/a Bateman Engineering. Sands10 is forming a partnership with a commercial developer to construct the Mosaic on Main building, which is a commercial mixed use project.

He said as an incentive to build the project, the town staff is proposing the attached agreement which provides the following benefit to the developer: \$55,000 in credits against development related fees, construction of a regional stormwater management facility on town property (at Mims park), rent abatement on the property that will become the town's (200 N. Main); and the difference in the fair market value between the two properties.

Mr. Schifano said the total incentive amounts are as follows:

- | | |
|--|-----------|
| a) Amount of fair market value that Town Tract exceeds Developer's Tract | \$30,000 |
| b) Imputed Lease | \$29,700 |
| c) Waiver of Fees | \$55,000 |
| d) Imputed Costs of Regional BMP | \$320,261 |

Total Town Incentives:

\$ 434,961

The contract requires the developer to reach a target tax value. If the tax value is not reached, the town has a partial “clawback” to ensure that the town receives adequate consideration for the contract.

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Action: The Council approved a motion to enter into a contract with Sand 10 Properties, LLC for exchange of real property for economic development.

Motion By: Williams

Second by: Cobb

Vote: Unanimous.

A copy of contract with Sand10 Properties, LLC is attached to these minutes.

10. Other Business: Councilman Sack said he appreciated all of staff’s work that was done for the town manager’s memorial service.

11. Manager’s Report: Mr. Simmons said that he was proud to be a part of the town family in how staff helped each other to deal with the passing of Carl Dean and thanked the staff who had a role in the preparation of the service and recreation at Sugg Park.

Mayor Sears added his sincere appreciation to everyone for their role for Carl during the last few sad days: the EMS units, Rex Hospital, police department, and fire department, for their assistance and participation at the viewing and funeral, the Brown-Wynne Funeral Home and the Sunrise United Methodist Church. He also thanked the park and recreation and human resource departments for their preparation at the reception at Sugg park.

Mr. Simmons reported that Saturday, May 4 was the first day of the farmer’s market. Ms. Clapp reported there were 27 vendors at the market and 800 – 1,000 patrons attended the market. She said the vendors sold out of their produce by 10 a.m.

Mr. Simmons said this past weekend was the Kids Appreciation Day sponsored by the Kiwanis Club. He also, invited the Council members to Turtle Fest scheduled for Saturday, May 11, at Bass Lake Park and Retreat Center from 1 p.m. to 4 p.m. He said at Tuesday’s Technical Review Committee meeting the committee approved plans for Novartis’s addition, this would also add 300 additional employees.

12. Closed Session: The Council approved a motion to enter Closed Session, pursuant to North Carolina General Statute 143-318.11(a)(6) to discuss matters of the town manager’s position.

Motion By: Sack

Second By: Cobb

Vote: Unanimous

General Account of Closed Session – May 7, 2013.

In general, the town attorney discussed with the council members the matter of the vacant position of the town manager.

The Council made a motion to direct human resources director to advertise and conduct a search for a town manager. Motion was made by Councilman Cobb and second by Councilman Sack, and the vote was unanimous.

No further action was made in closed session.

The Council approved a motion to return to open session. The motion was made by Councilman Cobb and seconded by Councilman Sack, and the vote was unanimous.

-- End of General Account

The town attorney discussed the matter of entering into a contract with interim town manager and to increase his current salary while serving as interim town manager. The Town

Council made a motion to increase the interim town managers salary by 5% for the period of time serving as interim. The motion was made by Councilman VanFossen and seconded by Councilman Cobb, and the vote was unanimous.

13. Adjournment: There being no further business for the evening, the May 7, 2013 meeting of the Holly Springs Town Council was adjourned following a motion by Councilman Sack, a second by Councilman Cobb and a unanimous vote.

Respectfully Submitted on Tuesday, May 21, 2013.



Linda R. Harper, MMC, NCCMC

Deputy Town Clerk

Addenda pages as referenced in these minutes follow and are a part of the official record.

