



Holly Springs Town Council Regular Meeting

Nov. 6, 2012

MINUTES

The Holly Springs Town Council met in regular session on Tuesday, Nov. 6, 2012 in the Council Chambers of Holly Springs Town Hall, 128 S. Main Street. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the mayor and all five council members were present as the meeting opened.

Council Members Present: Mayor Sears and Councilmen James Cobb, Chet VanFossen and Tim Sack and Councilwomen Linda Hunt Williams and Cheri Lee.

Council Members Absent: None.

Staff Members Present: Carl Dean, town manager; Chuck Simmons, assistant town manager; John Schifano, town attorney; Joni Powell, town clerk (recording the minutes); Linda Harper, deputy town clerk; Gina Clapp, director of planning and zoning; Jeff Jones, senior planner; Jeff Wilson, information technology director; Leroy Smith, fire chief; Mark Andrews, public information officer; Aaron Levitt, project engineer; Stephanie Sudano, director of engineering; John Herring, police chief; members of the police department; Drew Holland, budget manager; and Len Bradley, director of parks and recreation.

2 and 3. The Pledge of Allegiance was recited, and the meeting opened with an invocation by Pastor Doug Parlin of South Wake Baptist Church.

4. Agenda Adjustment: The Nov. 6, 2012 meeting agenda was adopted with changes, if any, as listed below.

Motion By: Sack

Second By: VanFossen

Vote: Unanimous

Items added to Agenda as New Business: None.

Items removed from Agenda: None.

Items removed from the agenda: None.

Other changes: None.

5. Public Comment: At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council on any variety of topics not listed on the night's agenda. The following input was recorded:

Hank Dickson, 504 Sandy Point Way - Mr. Dickson addressed the Council on three points. He said he is looking forward to the superstreet configuration on G.B. Alford Highway; he asked the Council to direct that the Brown house building on Main Street that is owned by the Town be restored to its original historic design with a front porch; and he spoke in favor of the local applicants for community agency grants that truly are based and provide services in the community. He asked the Council to be careful in how it awards the community agency grants.

6a. Pancreatic Cancer Awareness Month Proclamation - Mayor Sears is advising residents that November is Pancreatic Cancer Awareness Month, and has issued a proclamation to this effect.

Pancreatic cancer is the fourth leading cause of cancer deaths in the United States. An estimated 44,000 people will be diagnosed this year in the U.S. and about 37,600 will die from it. When the symptoms present themselves, it's usually too late for a positive diagnosis. There is no cure, and there has been no significant improvement in survival rates during the last 40 years.

Even so, pancreatic cancer does have its survivors. Mayor Sears would like to increase awareness of this illness and also celebrate with those who have survived this most deadly disease.

Residents can learn more about this disease and read survival stories at the network's Web site, www.pancan.org.

Action: No Action.

6b. Farmers Market Chili Cook-off Winner - Mr. Jones said that three professional and six amateur contestants entered this year's chili cook-off competition. Team "Be Prepared" with Chef Eddie Wilson of the Chef Academy was chosen by the panel of celebrity judges and announced as the professional winner.

Mr. Jones introduced the Farmers Market Coordinator. She said the event on Oct. 13 anchored another great season for the Holly Springs Farmers Market. Close to 3,000 chili samples were served up to more than 800 patrons at the Market, she said.

She presented Chef Wilson with an engraved plaque.

This is the third year the Town of Holly Springs has hosted the Chili Cook-Off at The Farmers Market in downtown, with the participation and attendance numbers growing each year.

Action: No Action.

7a. Holly Springs Safe Traffic Communities Report- Chief Herring said the towns of Highlands, Holly Springs and Chapel Hill recently were named grand winners for the North Carolina Traffic Safe Communities for 2012 by the AAA Carolinas Foundation for Traffic Safety.

He introduced members of the police department's traffic enforcement arm.

Holly Springs claimed its first Traffic Safe Community award this year for communities with a population of 10,000-30,000. The town started a traffic unit to step up enforcement of DUI's, speeding, seat belt use, underage consumption of alcohol and school zone speed. Holly Springs also maintains a permanent child seat checking station to teach parents the proper way to install car seats.

Action: No Action.

7b. Data Drive Approaches to Crime and Traffic Safety Report- Mr. Herring gave a report on the data-driven approaches to crime and traffic safety (DDACTS) grant progress and provide information on a plan of action, given the results of the crime/traffic crash analysis.

Chief Herring introduced the department's crime analyst. She gave the Council an overview of historic data relating to crime and traffic safety. It was not surprising that higher levels of crime and traffic issues were reported in the commercial intersections and around the schools.

She explained that she then took the overview information and drilled down to more specifics and talked with officers about ways of alleviating problems.

Action: No Action.

7c. Refinancing Loans and Bonds Savings Report - Mr. Holland reported on the interest savings from the recent refinancing of installment finance loans and refunding of bond debt.

He said the Town is saving more than \$7.5 million over the next two decades by taking advantage of lower interest rates on loans and bonds for several capital improvement projects.

Action: No Action.

7d. P.R.I.D.E. Program Report - Chief Smith reported on how the P.R.I.D.E. program is going and how the program may have had a role in a recent fire on Douglas Street.

Action: No Action.

8. Consent Agenda: The Council approved a motion to approve all items on the Consent Agenda. The motion carried following a motion by Councilman Sack, a second by Councilman Cobb and a unanimous vote. The following actions were affected:

8a. Minutes - The Council approved minutes of the Council’s regular meeting held Oct. 16, 2012.

8b. Resolution 12-29 - The Council adopted Resolution 12-29 adopting amendments to the Municipal Records Retention and Disposition Schedule. *A copy of Resolution 12-29 is attached to these minutes.*

8c. Policy Statement P-015.1 - The Council adopted Policy Statement P-015.1, an amended multi-way stop sign policy. *A copy of Policy Statement P-015.1 is attached to these minutes.*

8d. Minor Subdivision UDO Waivers - The Council approved making findings of fact and granting waiver of UDO for minor subdivision on Rouse Road. *A copy of waiver findings of fact is attached to these minutes.*

8e. Budget Amendment, \$8,475 - The Council adopted amendment to the FY 2012-13 budget in the amount of \$8,475 to transfer funds from federal asset forfeiture funds to the drug enforcement line. *A copy of budget amendment is attached to these minutes.*

8f. Budget Amendment, \$46,450 and \$34,850 - The Council adopted amendments to the FY 2012-13 budget in the amounts of \$46,450 and \$34,850 to cover costs of loan refinancing and bond refunding. *A copy of budget amendments is attached to these minutes.*

8g. Ordinance 12-10 - The Council adopted Ordinance 12-09 enacting revisions to the Town’s sewer use ordinance. *A copy of Ordinance 12-10 is attached to these minutes.*

8h. Resolution 12-30 - The Council adopted Resolution 12-30 declaring personal property surplus to the needs of the Town. *A copy of Resolution 12-30 is attached to these minutes.*

9a. FY 2012-13 Agency Grants - Councilman Cobb explained that the grant committee reviewed the fiscal year 2012-13 agency grants received from civic groups that submitted applications for funding from this year’s grant program. Application packets were distributed to all groups who had requested them in 2011.

The Council has received a total of 14 applications requesting \$24,000 in funding. There is \$15,000 available in that line item, so he and Councilwoman reviewed the applications and made recommendations on how best to allocate the funds available.

Councilman Sack said he would prefer to increase the community band’s allotment to the full \$2,000 requested rather than the \$1,500 recommended by the committee. He suggested that the \$500 come from Southern Wake Academy, which gets nearly a million dollars from other sources.

Action: The Council approved a motion to award community agency grants to the following:

Agency	Awarded
Holly Springs Women's Club	\$ 500
F-V Emergency Food Pantry	\$ 500
Holly Springs Community Band	\$2,000
Holly Springs Rotary Club	\$1,500
HS High School PTSA	\$2,000
Golden Hawks Club, Inc.	\$2,000
HS High School Cheerleading	\$ 500
Southern Wake Academy	\$ 0

African American Cultural Festival	\$ 0
Holly Springs Food Cupboard	\$2,500
Kraft Family YMCA	\$ 500
Holly Grove Elementary ESPTA	\$2,000
Interact of Wake County	\$ 500
Holly Springs Arts Council	\$ 500
TOTAL	\$15,000

Motion By: Sack
Second By: Williams
Vote: Unanimous

9b. Playground Grant - Mr. Bradley said this request is for approval of a budget amendment in the amount of \$375,000 for playground equipment, installation and play surface at Jones Park as well as new playground equipment and installation at Womble Park. He said through the assistance of the "Play is Natural" 50% matching grant from Game Time, the department will receive all equipment at a large discount.

Action: The Council approved a motion to approve the purchase of playground equipment and to adopt budget amendments in the amount of \$375,000.

Motion By: VanFossen
Second By: Cobb
Vote: Unanimous

A copy of budget amendments are attached to these minutes.

10. Other Business: None.

11. Manager's Report: None.

12. Closed Session: The Council approved a motion to enter Closed Session, pursuant to General Statute 143-318.11(a)(5) and (a)(4) to discuss negotiations of real estate acquisition and a matter of the tolling agreement with the Towns of Cary, Apex, and Morrisville regarding the Western Wake Partnership.

Motion By: Cobb
Second By: Sack
Vote: Unanimous

General Account of Closed Session - Nov. 6, 2012

In general, the town manager and town attorney discussed with the Council a matter of negotiations of real estate acquisition.

The Council provided the town manager and town attorney with directions on how to proceed. No action was made in closed session.

The Council approved a motion to return to open session. The motion was made by Councilman Sack and seconded by Councilman Cobb, and the vote was unanimous.

-- End of General Account

13. Adjournment: There being no further business for the evening, the Nov. 6, 2012 meeting of the Holly Springs Town Council was adjourned following a motion by Councilman Sack, a second by Councilman Cobb and a unanimous vote.

Respectfully Submitted on Tuesday, Dec. 4, 2012.

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Joi
To
Ad

Joni Powell _____

minutes follow and are a part of the official record.

