

## HOLLY SPRINGS TREE BOARD

The Tree Board is a citizen advisory board that is appointed by the Town Council to:

- Assist with the planning for an annual Arbor Day event.
- Provide guidance and feedback to the Town Council to maintain in good standing with Tree City USA standards.
- Assist with recommendations on the methodology/criteria for the removal and/or replacement of harmful, unhealthy or dead street trees or other trees under the care of the Town.
- Assist with the review and recommendations on updates to the Town's tree maintenance guidelines and preferred tree selection criteria.
- Assist with public information initiatives helping residents understand how to maintain trees and tree preservation areas

Once the Tree Board is appointed, Town Staff will determine the official meeting day and time with input from the members.

The Tree Board is anticipated to meet monthly during the initial set-up and organization of this new Board, then will meet quarterly or as deemed necessary. Meetings are open to the public, however the Board is not required to hear comments from the general public.

## APPOINTMENT PROCESS

Applicants must submit a signed original application to the Office of the Town Clerk, 128 S. Main Street, P.O. Box 8, Holly Springs, NC 27540 by the deadline date for consideration.

The Holly Springs Town Council will be making appointments for terms beginning in January 2019 with various term lengths to allow for future staggered annual appointments for three-year terms.

## ATTENDANCE REQUIREMENTS

Faithful attendance at the meetings of the Tree Board is a prerequisite for membership on the Board in order to maintain continuity and cohesion in the deliberation and recommendations/ determinations of the Board. This attendance policy is intended to encourage regular attendance of its members. A member with a pattern of absenteeism or partial participation in regular or special meetings may be removed by the Town Council.



## HOLLY SPRINGS TREE BOARD INFORMATION & APPLICATION

The Town of Holly Springs is creating a new Tree Board to provide guidance to the Town Council regarding matters related to maintenance and preservation of the Town's tree canopy.

To become a member you need to:

- have experience or an interest in urban forestry, trees or urban landscape
- be available to attend the meetings as assigned
- live within the Town limits or Extraterritorial Jurisdiction (ETJ)
- submit your application for consideration

**APPLICATIONS WILL BE ACCEPTED  
through Monday, November 5, 2018**

**OPEN POSITIONS**

**5- Members**

**1 Jr. Member (15 and up)**

Various Terms will be assigned to allow for staggered 3-Year Terms after the initial appointment of members to this new Board.

For questions or more information  
call | (919) 557-3908

email | [hsplanning@hollyspringsnc.us](mailto:hsplanning@hollyspringsnc.us)  
[www.hollyspringsnc.us/167/boards-committees](http://www.hollyspringsnc.us/167/boards-committees)



# Town of Holly Springs Tree Board Application

For Office Use only:

Appointed Date: \_\_\_\_\_ Term Expires: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

I reside within the  Corporate Limits of Holly Springs  Extraterritorial Jurisdiction (ETJ) of Holly Springs

How long have you lived in Holly Springs: \_\_\_\_\_ Name of Neighborhood: \_\_\_\_\_

Home/Cell Phone: (\_\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_\_) \_\_\_\_\_

Current Employer: \_\_\_\_\_ Job Title/Occupation: \_\_\_\_\_

Jr. Member Applicant

List any education, work experience or qualifications you have relevant to the Tree Board- specifically in regard to urban forestry, trees, or landscape.

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List any current or past volunteer activities in which you are/were involved.

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What do you see as the responsibilities of this Board and what do you hope to accomplish if appointed?

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Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed?

No  Yes If yes, please explain:

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Have you taken the opportunity to attend any previous Board meetings prior to the notice of this vacancy?

No  Yes

**By submission of this application**, I certify that all of the information contained herein is true to the best of my knowledge, and I understand that this application shall be active for two years. I also understand that I will be required to be available to attend meetings of the Board as assigned.

Signature of Applicant

Date

\* Please note, original signature is required in order to be considered. This information along with other material may be used by the Town Council in making appointments and in the event you are appointed, it may be used as a basis for a news release to identify you to the community.

How did you find out about these opportunities? \_\_\_\_\_