



Town of Holly Springs

Town Council Meeting Agenda Form

Town Clerk's Office Use:	
Agenda Item #:	8k
Attachment #:	5k

Meeting Date: | Aug. 15, 2017 |

Agenda Placement: | **Consent** |

(Special Recognitions (awards, proclamations), Requests & Communications (reports, information presentations), Public Hearings, Consent Agenda, Unfinished Business, New Business, Closed Session)

Subject Title: | **Monthly budget amendment report** |

Presenter(s): | **None** |

SUBJECT HIGHLIGHTS:

Each month, the finance department provides a report to Council on operational budget amendments approved by the town manager or that are accomplished at the direction of the Council. Our budget ordinance mandates this regular report to the board and inclusion in the board's minutes.

So that these budget amendments can be entered properly into the minutes, they are being placed on the Consent Agenda as a report to be received by the Council, with no further action needed.

Advisory board recommendation, if applicable:

N/a

Staff recommendation, if applicable:

Receive report

Action(s) requested or suggested motion(s):

None requested. Simply receive the report.

Funds, if applicable, are to be appropriated from account(s) / line item(s):

N/a

Staff Review Record

Are there exhibits for this agenda item? | **Yes** |

List them in order they should appear in packet: | **Budget Amendment Report** |

Department head initials and comments, if applicable: | **N/A** |

Finance director initials and comments, if applicable: | **mmh** |

Town attorney initials and comments, if applicable: | **N/A** |

Town manager initials and / or comments: | **cs by jp** |

Town clerk initials: | **jp** |

Town of Holly Springs
Budget Amendments Report
 From Date: 6/30/2017 - To Date: 6/30/2017

Account	G/L Date	Journal	Description	Increases	Decreases	Amended Balance
Fund: 30 Utility Fund						
Department: 431 Utility Billing						
01.01 - Salaries & Wages Regular Pay				Amended Balance as of: 6/30/2017		\$205,105.00
06/30/2017	2017-00006701	EOY Payroll Accrual		\$3,582.00	\$0.00	\$208,687.00
				\$3,582.00	\$0.00	\$208,687.00
01.02 - Salaries & Wages Part-time						
06/30/2017	2017-00006701	EOY Payroll Accrual		\$4.00	\$0.00	\$5,504.00
				\$4.00	\$0.00	\$5,504.00
Department: 431 Utility Billing Totals:						
Department: 433 Water Quality Administration						
01.01 - Salaries & Wages Regular Pay				Amended Balance as of: 6/30/2017		\$95,702.00
06/30/2017	2017-00006701	EOY Payroll Accrual		\$1,806.00	\$0.00	\$97,508.00
				\$1,806.00	\$0.00	\$97,508.00
Department: 433 Water Quality Administration Totals:						
Department: 434 Water Quality						
Sub Department: 34 WWTP						
01.01 - Salaries & Wages Regular Pay				Amended Balance as of: 6/30/2017		\$386,133.00
06/30/2017	2017-00006701	EOY Payroll Accrual		\$2,438.00	\$0.00	\$388,571.00
				\$2,438.00	\$0.00	\$388,571.00
Sub Department: 34 WWTP Totals:						
Sub Department: 36 Laboratory						
01.01 - Salaries & Wages Regular Pay				Amended Balance as of: 6/30/2017		\$120,725.00
06/30/2017	2017-00006701	EOY Payroll Accrual		\$866.00	\$0.00	\$121,591.00
				\$866.00	\$0.00	\$121,591.00
Sub Department: 36 Laboratory Totals:						
Sub Department: 37 Collections						
01.01 - Salaries & Wages Regular Pay				Amended Balance as of: 6/30/2017		\$196,027.00
06/30/2017	2017-00006701	EOY Payroll Accrual		\$0.00	\$10,743.00	\$185,284.00
				\$0.00	\$10,743.00	\$185,284.00
Sub Department: 37 Collections Totals:						
Department: 434 Water Quality Totals:						
				\$3,304.00	\$10,743.00	\$97,508.00

Budget Amendments Report

From Date: 6/30/2017 - To Date: 6/30/2017

Account	G/L Date	Journal	Description	Increases	Decreases	Amended Balance
Fund: 30 Utility Fund						
Department: 440 Water						
Sub Department: 41 Distributions						
01.01 - Salaries & Wages Regular Pay	06/30/2017	2017-00006701	EOY Payroll Accrual	\$2,047.00	\$0.00	\$412,077.00
				\$2,047.00	\$0.00	\$414,124.00
				\$2,047.00	\$0.00	
Sub Department: 41 Distributions Totals:				\$2,047.00	\$0.00	
Department: 440 Water Totals:				\$10,743.00	\$10,743.00	
Fund Totals: Utility Fund				\$10,743.00	\$10,743.00	
Grand Totals:				\$10,743.00	\$10,743.00	