

BOARD OF ADJUSTMENT

The Board of Adjustment (BOA) is a citizen board that is appointed by the Town Council to render rulings and acts separately from the Town Council.

The BOA is made up of eight members; four members and two alternates live inside the Town limits, and one member and one alternate live within the Town's extraterritorial jurisdiction (ETJ).

The BOA meets at 7 p.m. the second Tuesday of each month in the Town Hall Council Chambers at 128 S. Main Street. The meetings are open to the public; however, public input on agenda items must be received through sworn testimony.

The BOA has quasi-judicial powers and acts separately from the Town Council, meaning all decisions of the BOA are final and any appeals to their decisions are sent directly to the 10th District Superior Court. The BOA conducts public hearings and renders rulings on variances from the Town's zoning regulations, appeals to zoning decisions made by the Department of Planning & Zoning staff, and appeals of determinations made by the Environmental Appeal Committee.

Faithful attendance at the meetings of the Board of Adjustment is a condition for membership in order to maintain continuity and cohesion in the deliberation and recommendations/determinations of the Board. This attendance policy is intended to encourage regular attendance of its members. A member with a pattern of absenteeism or partial participation in regular or special meetings may be removed by the Town Council.

APPOINTMENT PROCESS

Applicants must submit a signed original application to the Office of the Town Clerk, 128 S. Main Street, P.O. Box 8, Holly Springs, NC 27540 by the deadline date for consideration. The Holly Springs Town Council will receive all applications and will make an appointment at a regularly scheduled Town Council Meeting.



TOWN OF HOLLY
SPRINGS

PLANNING / GET INVOLVED

Help Guide Holly Springs' Growth

The Town of Holly Springs Department of Planning & Zoning works with the Board of Adjustment, a citizen board appointed by the Town Council regarding decisions on proposed modifications to the Town's development regulations for various projects and permits throughout the Town. To be considered for membership all you need to do is:

- have an interest in the future of the Town
- be available to attend the meetings as noted
- live within the Town limits
- submit your application for consideration by the Town Council

**Deadline for Board of Adjustment
Mid-Term Vacancy Appointment:
Monday, June 5, 2017**

1 ETJ - Regular Member
Term Ending: February 28, 2018

For questions or more information
call (919) 557-3908
www.hollyspringsnc.us/planning



Town of Holly Springs

Board of Adjustment Application

For Office Use only: Appointed to Board of Adjustment Date: _____
Term Expires: _____

Applicant Name: _____ E-Mail Address: _____

Address: _____ Zip: _____

How long have you lived in Holly Springs: _____ Name of Neighborhood: _____

Home Phone: _____ Work Phone: _____

Current Employer: _____ Job Title/Occupation: _____

I reside within the Corporate Limits of Holly Springs Extraterritorial Jurisdiction (ETJ) of Holly Springs

List any education, work experience or qualifications you have relevant to the Board of Adjustment or Planning Board.

List any current or past volunteer activities in which you are/were involved.

What do you see as the responsibilities of this Board and what do you hope to accomplish if appointed?

Do you have any personal or business interest(s) that could create a conflict of interest (either real or perceived) if you are appointed?
 No Yes If yes, please explain:

Have you taken the opportunity to attend any previous Board meetings prior to the notice of this vacancy? No Yes

By submission of this application, I certify that all of the information contained herein is true to the best of my knowledge, and I understand that this application shall be active for two years. I also understand that I will be required to be available to attend meetings of the Board as assigned.

Signature of Applicant _____ Date _____ Date _____

** Please note, original signature is required in order to be considered. This information along with other material may be used by the Town Council in making appointments and in the event you are appointed, it may be used as a basis for a news release to identify you to the community.*

How did you find out about this opportunity? _____